



# KALINGA UNIVERSITY

Campus: Kalinga University, Kotni, Near Mantralaya, Naya Raipur - 492101, Chhattisgarh. India.  
E-mail: registrar@kalingauniversity.ac.in Website: www.kalingauniversity.ac.in

## Faculty of Vocational Studies Bachelor of Vocational Studies(B.VOC) Programme

### APPLICATION FORM

Please fill in BLOCK CAPITAL LETTERS

This form requests a significant amount of personal information. This is required so that we can decide on your suitability for the course you are applying for. The information you provide will be used for this purpose. It will be treated in confidence and will only be seen by those whose job require them to do so.

Paste recent Passport Size  
Colour Photograph

1. Do not use digital or Computerized Picture.
2. Do not Pin or Staple the photograph
3. Do not Sign on the photograph

Signature of Candidate

1. Course Name: .....

Session: .....

Specialization / Elective (If any) ..... Lateral Entry / Credit Transfer .....

### 2. Personal Details

Title: Mr./Ms.   Gender: Male  Female  Date of Birth

First Name         Last Name

General  SC  ST  OBC  PH (Physically Handicapped)  Marital Status .....

Permanent Address

City         Post Code     State

Country

Correspondence Address: (If Different)

City         Post Code     State

Mob.         STD Code     Landline

E-mail                 Country

Passport No. .... Blood Group ..... Religion .....

### 3. Family Details

Father's Name:
Address:
Occupation:
Name of the Co.:
E-mail: Mob.:

Mother's Name:
Address:
Occupation:
Name of the Co.:
E-mail: Mob.:

#### 4. Academic Qualification

Level, eg. X, XII	Name of the Institution (School, College)	Name of Board/University	Passing out Year	Results (grade or %)

#### 5. Academic Achievements (attach additional sheet(s), if necessary)

Higher Secondary Level (Class I to X), O Level	
Sr. Secondary Level (Class X + 2), A Level	

#### 6. Extra Curricular Activities / Achievements (attach additional sheet(s), if necessary)

Higher Secondary Level (Class I to X), O Level	
Sr. Secondary Level (Class X + 2), A Level	

#### 7. Employment and Work Experience (attach additional sheet(s), if necessary)

Please give details of work experience and employment in reverse chronological order.

Name of Organisation	Designation	Full Time or Part Time	From		To	
			Month	Year	Month	Year

#### 8. Local Guardian

Name: .....

Address: .....

Relation: .....

9. Fee Payment:  Self Sponsored  Govt. Sponsored  Other

#### 10. Facilities Required: Please tick the desired option

A/C Hostel Room  Non A/C Hostel Room  Two sharing  Four sharing

11. Transport Required: Campus Transport  YES  NO

# UNDERTAKING

I, .....

S/D/W/o Shri .....

aged about ..... Years, resident of .....

hereinafter referred to as 'Student', seeking admission in .....

Semester ..... Year .....

do hereby solemnly affirm and undertake as under:

1. That, my Academic Qualification is as under:

Sl	Examination	Board/University	Year of Passing	Roll No.
1.				
2.				
3.				

2. That I have enclosed the self-attested copies of Eligibility Documents and same are true and correct. In case they are found to be fake / fabricated / forged my admission is liable to be cancelled.
3. That I will regularly attend my scheduled classes and will overall maintain at least 75% attendance in my classes and Training.
4. That in case I fail to maintain aforementioned attendance in class, the University may take any action against me as per rules of the University, including detaining/debarring me from exam and/or striking off my name.
5. That I will maintain proper discipline, integrity and dignity in the University Campus and will behave appropriately with the Officers, Authorities, Faculty Members, Staff Members and students of the University.
6. That, in case I have not yet submitted my Original Transfer, Character and Migration Certificates issued by my last Board, I hereby undertake to submit the same within next 60 days, failing which the University reserves all the rights to debar me from appearing in my examinations and cancel my admission without any refund.
7. That in case I cause any damage/breakage fully or partially to any property, article, equipment, apparatus belong to the University, by mistake or deliberately, the University will have all the rights to recover the damages caused by me and impose monetary fine on me, and in case of non payment, University may cancel my admission or may take any legal action against me.
8. That during the entire duration of my course I will not enroll myself for any other Regular Course in any other University/College/Institution.
9. That I will neither indulge in any illegal, unlawful or criminal activity, ragging, malpractice, misconduct, fraud nor will get involved in consumption of liquor, drugs, smoking or any other kind of addiction in any manner in the University premises. In case I am found indulging in any of the above the University may take any legal action against me.

10. That I shall be liable to pay late fine of Rs. 200/- for the period of every 15 days in case I fail to deposit my fees till stipulated last date of payment of fee and in case of non payment of fee (whether full or partial) within a period of 60 days after last date my admission will be liable to cancel.
11. That my absence from my scheduled classes of more than 30 days without information can lead to my name getting struck off and readmission will be granted only at the discretion of the University and I will be liable to pay Re-Admission fee of Rs. 5,000/-
12. That I would attend the University in prescribed University Uniform and carry and display my Identity Card issued by the University, every day, if unable to do so the University can initiate action as per rules and regulations.
13. That in case I am found travelling in the University Bus without due authorization and permission I shall be liable to pay the transport fee of concerned route for the whole academic year.
14. That day scholar is not allowed to stay in the University hostel(s) without written permissions and authorization of the warden and senior authorities of the University. In case I am found in the Hostel Premises, I will be liable to pay fine as decided by the University.
15. That my participation in any Dharna / Pradarshan / Strike can lead to strict disciplinary action against me including my rustication from the University.
16. That I will park my personal vehicle(s) in the University parking entirely on my own risk and in case of any mis-happening to it i.e. theft, damage, breakage, loss etc. I will not claim any compensation from the University.
17. That during my future visits on any educational/industrial tour or extracurricular activity if I sustain any injury or suffer any accident, Kalinga University will not be responsible for the same.
18. That I shall maintain proper discipline, peace and abide by the rules and circulars issued by the University time to time and in case of any default by me the University can take action against me including cancellation of my admission and debarring my entry in the University Campus, Library, Sports Grounds, Mess, Canteen, Reception, Labs and Workshops.

I am fully aware and understand that in case I do not fulfil the above stated rules and regulations no. 3.1, 3.2 and 3.3, the University will have all the rights to reduce / cancel my scholarship.

**19. ONLY FOR STUDENTS AVAILING UNIVERSITY HOSTEL FACILITY**

- 19.1 I am fully aware and understand that I have to pay Hostel Fee for complete One Year at the time of admission.
- 19.2 I undertake not to leave Hostel Facility before the completion of one year and will pay Hostel Fee for complete One Year.
- 19.3 In case I leave Hostel Facility before one year, I undertake to pay complete Hostel Fee for the whole year.

**20. ONLY FOR STUDENTS AVAILING UNIVERSITY TRANSPORT FACILITY**

- 20.1 I am fully aware and understand that I have to pay Transport Fee for complete One Year at the time of admission.
- 20.2 I undertake not to leave Transport Facility before the completion of one year and will pay Transport Fee for complete One Year.
- 20.3 In case I leave Transport Facility before one year, I undertake to pay complete Transport Fee for the whole year.

That contents of this affidavit / undertaking are true and correct. I undertake to abide by all the above terms and in case any information, documents, facts, statements submitted/given by me in this undertaking are found to be false, fake, fabricated, wrong or forged and in my violation of any term, the University will have all the rights to cancel/withdraw/withheld my Mark Sheets/Degrees/Diplomas issued by it and the University may take appropriate legal actions against me in this regard including cancellation of my admission and debarring my entry in the in the University Campus.

**(Signature of Student)**



**CHECK LIST**  
For Office Use Only

- Candidate Name
- Course, Title & Semester
- DOB Proof (Matriculation Certificate, Passport Copy)
- Proof of Educational Qualification (Original) (10th Certificate/ +2 Certificate)
- Proof of Educational Qualification (Photocopy) (10th Certificate/ +2 Certificate)
- Proof of Employment (Experience Certificate, Payslip)
- 6 Passport size photographs
- Copy of Passport
- Copy of Visa
- Copy of National ID

**Remarks**

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Name .....

Designation .....

Signature .....

Date .....